

## Enhancing the Role of the Paraprofessional

Directions: Indicate by a ✓ the appropriate person(s) to complete the responsibilities listed in the left column.

Responsibilities	Para	Teacher	Shared
Preparing daily/weekly lesson plans			
Developing student and paraprofessional schedules			
Delineating specific paraprofessional tasks			
Determining support staff assignments			
Evaluating students			
Scheduling volunteers			
Developing data sheets			
Developing classroom behavior			
Planning with general education teachers			
Planning with paraprofessionals			
Coordinating related services			
Documenting student performance on report card			
Modifying student assignments/tests			
Planning with grade level teams			
Observing in the classroom			
Providing support in classroom			
Providing testing support			
Providing co-teaching instruction			
Providing behavioral intervention			
Providing personal assistance			
Modifying materials			
Selecting technology			
Providing faculty training			
Providing training to peer students			
Providing training to paraprofessionals			
Supervising peer supports			
Supervising paraprofessionals			
Supervising volunteers			
Conducting parent conferences			
Conducting evaluations			
Planning for ARD/IEPs			
Attending ARD meetings			