

ARNOLD ADAIR



WWW.STETSONASSOCIATES.COM

14343-G TORREY CHASE BLVD.

281.440.4220

HOUSTON

TX 77014

EDUCATION



Ed.D., Educational Leadership
University of Houston, Clear Lake
2010

M.Ed., Curriculum and Instructional
University of Houston, Central Campus
1980

B.A. Physical Education and Health, English
University of Texas Permian
1975

PROFESSIONAL EXPERIENCE



2004 – present
Superintendent of Schools
Deer Park Independent School District

Specific Duties of the Superintendent Include:

- Assuming administrative responsibility and leadership for the planning, operation, supervision, and evaluation of the education programs, services, and facilities of the District and for the annual performance appraisal of the District's staff.
- Assuming administrative authority and responsibility for the assignment and evaluation of all personnel of the District other than the Superintendent.
- Making recommendations regarding the selection of personnel, as provided by *Education Code 11.163*. [See DC and DBE]
- Initiating the termination or suspension of an employee or the nonrenewal of an employee's term contract. [See DF series]
- Managing the day-to-day operations of the District as its administrative manager.
- Preparing and submitting to the Board a proposed budget.
- Preparing recommendations for policies to be adopted by the Board and overseeing the implementation of adopted policies.
- Developing or causing to be developed appropriate administrative regulations to implement policies established by the Board.
- Providing leadership for the attainment of student performance in the District based on the state's academic excellence indicators and other indicators as may be adopted by the State Board of Education or the Board.
- Organizing the District's central administration.
- Performing any other duties assigned by action of the Board. *Education Code 11.201(d)*

(cont.)

- Regularly consulting the District-level committee in the planning, operation, supervision, and evaluation of the District educational program. *Education Code 11.252(f)*
- Reporting the District's maximum attendance to the Commissioner no later than April 25 of each year, for the purpose of textbook requisitions. *Education Code 31.103(a), (b)*
- Upon receipt of notice from a law enforcement agency, notifying all instructional and support personnel who have responsibility for supervising a student who has been arrested or taken into custody; notifying all instructional and support personnel who have regular contact with a student who has been convicted of, or adjudicated for, a felony offense or other specified offense. *Code of Criminal Procedure 15.27(a),(h)* [See GRA]
- Upon receipt of notice from a law enforcement authority regarding a registered sex offender [see GRA], releasing all information contained in the notice to appropriate school personnel, including peace officers and security personnel, principals, nurses, and counselors. *Code of Criminal Procedure 62.053(e), 62.055(f)*

1999 – 2004
Superintendent of Schools
 Deer Park Independent School District

Served as Acting Superintendent in the absence of the Superintendent while continuing to fulfill the duties for Instruction.

- Monitor PAS/DAS indicators
- Develop and manage district instructional budget
- Coordinate all EIC meetings and communication
- Chair High School Principals' monthly meetings
- Meet monthly with Junior High and Elementary Principals
- Organize, schedule, and attend TAAS Talks
- Organize, budget, and manage TAAS Tutorials
- Organize, coordinate, and direct summer administrative staff development
- Organize and coordinate summer school programs
- Moved the district from "Acceptable" to "Recognized"
- Lead the development of the district improvement plan
- Lead the district into a special education model of inclusion
- Developed the design and model for a web-based curriculum delivery system
- Developed district instructional performance goals
- Chaired the TEA DEC visit in November 2000

2002 – 2003
Adjunct Professor
 University of Houston, Clear Lake (UHCL)

- Taught graduate and undergraduate special education courses for prospective teachers and administrators.

1994 – 1999
Executive Director of Instruction: Secondary
 Deer Park Independent School District

Responsibilities for leadership in development, implementation, evaluation, and monitoring of a district-wide curriculum designed to accomplish the district’s mission and goals.

- Designed and conducted new teacher staff development
- Wrote and prepared grant applications
- Managed and evaluated federal programs
- Created and implemented programs funded by grants
- Organized, coordinated, and directed summer staff development
- Organized and coordinated summer school programs
- Coordinated the process of textbook review and adoption

1992-1994
Principal – Deer Park Junior High
 Deer Park Independent School District

Responsibilities for for personnel, finance, compliance, planning, staff development, morale and mediation when needed.

- Created a student-centered environment
- Reorganized from a department structure to a teaming structure
- Implemented a total inclusive campus
- Empowered teachers through site based management
- Created a parent volunteer program
- Developed business partnerships that assisted with campus needs.
- Achieved Recognized Status based on Texas Academic Indicator System.

Superintendent Certification	1999
Mid-Management Administrator	1988
Computer Literacy	1985
All-Level Health and Physical Education	1975
Secondary Health and Physical Education (6-12)	1975
Secondary English (6-12)	1975
New Jersey Writing Project Trainer (Diamond Level)	1996

HONORS

Paul Harris Fellow-Rotary International	2015
Texas Association for Bilingual Education 2013 Public Education Honoree	2013
Texas Music Educators Association Distinguished Administrator Award	2012
Abydos International Learning Superintendent Award	2010
Advocate for Excellence in Literacy Award	2010
University of Houston Distinguished Alumni	2005
Superintendent of the Year for TCEA	2005
Nominee to Texas ASCD Board of Directors	2003
Inducted into the Felton F. Waggoner Hall of Honor	1998
Recipient of The Sue German Award for Excellence	1996
Member, State Committee of ASCD – <i>Texas Essential Knowledge and Skills</i>	1996
Nominee for Regular Educator of The Year	1994
Junior High Teacher of the Year	1989

PROFESSIONAL PRESENTATIONS

Presented, <i>Acceleration by Exam</i> , at the 1996 Conference on Excellence in Education	November 1996
Presented, <i>Let's Start at the Very Beginning</i> , at the 1996 Texas ASCD Annual Conference	October 1996
Presented, <i>Connecting the Paradigm Shift to the Brain</i> , at the Literacy Conference-Language and Learning For All	August 1996
Presented, <i>Portfolios - Path for Professionals</i> , at the 1995 Texas ASCD/TAET Joint Conference	November 1995
Presented, <i>Brain Research and Learning</i> , at the 1995 Conference on Excellence in Education	October 1995
Presented, <i>Inclusion Works at Deer Park Junior High</i> , at the Region XVI Service Center	January 1995
Presented <i>Inclusion a Working Model</i> , at a TEA Conference, "Reaching All Students: Building District Level Capacity"	July 1994
Presented, <i>Inclusion Works at Deer Park Junior High</i> , at the state "Inclusion Works Conference"	March 1994